

I Regular Meeting

A. Roll Call

The Board of Education of Wesclin Community School District # 3, Clinton and St. Clair Counties, Illinois, met in a regular session on Monday, the 20th day of November 2023, at the hour of 6:00 p.m., at the Wesclin High School in said district.

At the above-named time and place there were present the following officers and members of the Board:

	<u>Members Present</u>	<u>Members Absent</u>
Jeff Stroot, President:	_____	X_____
Tina Litteken, Treasurer:	X_____	_____
Connie Elmore:	X_____	_____
Zach Peters:	X_____	_____
Dustin Biggs:	X_____	_____
Jared Poettker:	X_____	_____
Krystal Schmitt:	X_____	_____

A quorum of the Board members being present, the current president called the meeting to order and declared the Board to be in session for the transaction of business.

Administrators present:

Jennifer Filyaw, Superintendent:	X_____	_____
Jamey Rahm:	_____	X_____
Angela Woll:	X_____	_____
Zack Huels:	X_____	_____
Patrick Weathers:	X_____	_____
Jaime Bonsall:	X_____	_____

B. Approval of Minutes

Minutes of the previous regular meeting and of the executive session of October 16, 2023 were approved on a motion by Dustin Biggs, seconded by Connie Elmore.

Vote: Dustin Biggs-aye, Connie Elmore-aye, Tina Litteken-aye, Zach Peters-aye, Jared Poettker-aye, Jeff Stroot-abstain/absent, Krystal Schmitt-aye. Motion passes 6-0

C. District Finances

Motion made by Tina Litteken, seconded by Connie Elmore to approve The Treasurer's Report and payment of payroll in the amount of \$897,105.57 and bills in the amount of \$1,221,615.13.

Vote: Dustin Biggs-aye, Connie Elmore-aye, Tina Litteken-aye, Zach Peters-aye, Jared Poettker-aye, Jeff Stroot-abstain/absent, Krystal Schmitt-aye. Motion passes 6-0

D. Agenda modification

Motion made by Connie Elmore, seconded by Zach Peters to approve agenda as presented.

Vote: Dustin Biggs-aye, Connie Elmore-aye, Tina Litteken-aye, Zach Peters-aye, Jared Poettker-aye, Jeff Stroot-abstain/absent, Krystal Schmitt-aye. Motion passes 6-0

E. Superintendent Report

Senior Citizen Luncheon

Wesclin's annual senior citizen luncheon will be held on Friday, December 8th from 10:45-12:30/1:00.

Meeting with City of Trenton

Mrs. Filyaw is in the process of setting up a meeting with the City Council of Trenton, to discuss the extension of the Broadway TIF.

Building and Grounds Committee Meeting

Friday, December 8th at 1:30 is the scheduled meeting to tour Trenton Elementary.

Mrs. Filyaw is going to set an evening in December to meet with Mr. and Mrs. Buckles regarding the outdoor restroom facility.

Policy Committee

There are a large set of policies to review. Once Mrs. Filyaw has completed reviewing them, she will share them with the committee.

F. Principals' Report

Zach Huels stated that he wants to thank Heather Hooks and Amy Page for all of their hard work in the Veterans Day Assembly held at Wesclin Middle School. The Fall Band concert was a success and Mrs. Page and Mr. Davis' hard work is appreciated!

Angi Woll stated that the "Pop your top" reading assembly was a success at Trenton Elementary! There was a magician that performed for the kids, encouraging children to read 15-20 minutes per day. Nurse Jessica did a lesson with the students on diabetes- and on "World Diabetes Day" the students were told they can wear blue to represent childhood diabetes.

Patrick Weathers stated that he wants to send a "Thank you" to New Baden Police Dept. and New Baden Fire Dept. for their participation in Red Ribbon Week at New Baden Elementary.

II. Public Comments:

Marcy Buckles had inquired about the plumbing for the concession stands. She stated that there needs to be appropriate hygiene for the concession stand essentially dealing with food, and the dishes/clean up afterwards. She also inquired about getting a restroom that is more accessible for the handicap attendees, and/or a hand rail that could make it easier to access the porta potties.

III. Celebration of Success

- A. Parent/Teacher Conferences were a success. We continue to have over 95% participation in our elementary grades.

- B. NBE had a very successful Family Reading Night serving approximately 150 families. A special thank you to Emily Argo and the entire New Baden staff for a successful night.
- C. Huge thanks to Heather Hooks for organizing a wonderful Veteran's Day Assembly. Special thanks to the following for their participation in the assembly.
 - Middle School and High School Choruses for their outstanding performances.
 - Trenton 3rd Graders Wyatt Meyer and Madisyn Woltering and New Baden 3rd Graders Sophie Wyms and Jaxson Wiite for their readings.
 - Bennet Gall for winning the Middle School Patriot Pen essay contest and reading his essay at the assembly.
 - Staff Sergeant Steve Schatz for an outstanding presentation to the students.
- D. Thank you to the Trenton PTG for planning such a terrific Fall Fest. The students had many different and creative events this year that kept them busy and having fun!
- E. NBE students participated in a successful BookBlast Campaign. \$8,580 was raised through donations and put toward purchasing 630 books for our students. An additional \$1,100 went back to the school and will be used towards purchasing books to replenish the Book Vending Machine.

IV. Items Requiring Board of Education Action

A. Audit Report

Mrs. Filyaw provided a copy of the audit and highlighted a few items. The auditors were not present at the meeting, but Mrs. Filyaw can schedule a time to meet with them. Our overall audit was very good. The district has excellent financial records, and we can account for all revenues and expenditures. There are no concerns for the overall financial management of the district.

Motion by Zach Peters, seconded by Tina Litteken to approve the audit as presented.

Vote: Dustin Biggs-aye, Connie Elmore-aye, Tina Litteken-aye, Zach Peters-aye, Jared Poettker-aye, Jeff Stroot-abstain/absent, Krystal Schmitt-aye. Motion passes 6-0

B. Tax Levy Estimate and Notice of Intent to Adopt a Tax Levy over 105%.

In December, the district will adopt our tax levy. Mrs. Filyaw has provided information at the meeting regarding a 2.5% and 8% increase. Last year, our EAV increased about 4%. Historically, our EAV increases about 2-3%.

If the district adopts a tax levy of over 5% increase from the previous year, it is necessary to advertise the adoption and have a levy hearing. In the past 6 years, we have not come close to a 5% increase (due to an increase of the EAV.)

The actual levy is not approved until December. The motion below is just to post a notice that we are considering adopting a levy over 5%. The board will have until the December meeting to review the information that is shared with you, and to ask any questions that you may have.

Motion by Tina Litteken, seconded by Dustin Biggs to approve the tax levy estimate and notice of intent to adopt a tax levy over 105%.

Vote: Dustin Biggs-aye, Connie Elmore-aye, Tina Litteken-aye, Zach Peters-aye, Jared Poettker-aye, Jeff Stroot-abstain/absent, Krystal Schmitt-aye. Motion passes 6-0

C. Tax Levy Hearing Date

As discussed above, because we are setting a levy that is at least 105% of the current levy we are required to have a truth in taxation hearing.

Motion by Tina Litteken, seconded by Connie Elmore to set the tax levy hearing for Monday, December 18, 2023.

Vote: Dustin Biggs-aye, Connie Elmore-aye, Tina Litteken-aye, Zach Peters-aye, Jared Poettker-aye, Jeff Stroot-abstain/absent, Krystal Schmitt-aye. Motion passes 6-0

D. Liability Insurance

The district's liability insurance is with the Illinois Counties Risk Management Trust (ICRMT) and Mrs. Filyaw is recommending that we continue to utilize them. The premium increased about 10% (\$128,157 to \$141,218.) The increase is due to inflation as we did not have any claims or new vehicles. Mrs. Filyaw will discuss with our broker if we need to consider investigating to see if there are other options that may be less expensive.

Motion by Tina Litteken seconded by Connie Elmore to approve the renewal for Liability Insurance with ICRMT.

Vote: Dustin Biggs-aye, Connie Elmore-aye, Tina Litteken-aye, Zach Peters-aye, Jared Poettker-aye, Jeff Stroot-abstain/absent, Krystal Schmitt-aye. Motion passes 6-0

E. ISBE School Maintenance Grant

The School Maintenance Grant is due on Friday, December 1. The grant is a \$50,000 matching Grant, and it is planned to be used for the relocation of the entrance at Trenton Elementary. The building and grounds committee needs to meet to discuss the location of the entrance. This approval is only to allow the grant to be submitted, as an approval is needed with the exact specifications before we go into a bid. In addition, the board will approve the bids once received.

Motion by Zach Peters seconded by Connie Elmore to approve to the submission of the ISBE school maintenance grant to secure the entrance at Trenton Elementary.

Vote: Dustin Biggs-aye, Connie Elmore-aye, Tina Litteken-aye, Zach Peters-aye, Jared Poettker-aye, Jeff Stroot-abstain/absent, Krystal Schmitt-aye. Motion passes 6-0

F. Overnight Field Trip Request

- The FFA is requesting to attend the BUILD Conference on November 20- November 21.
- The LifeSavers are requesting to attend a retreat from November 17- November 19.

Mrs.Filyaw is reminding the staff that overnight field trips and field trips over 150 miles must be approved by the board 30 days prior to the trip. This is a new process that they are getting used to completing.

Motion by Connie Elmore seconded by Dustin Biggs to approve the FFA and Lifesavers overnight field trips.

Vote: Dustin Biggs-aye, Connie Elmore-aye, Tina Litteken-aye, Zach Peters-aye, Jared Poettker-aye, Jeff Stroot-abstain/absent, Krystal Schmitt-aye. Motion passes 6-0

G. Consent Agenda

a. Hire:

- Jordan Hunter- We are recommending Mrs.Hunter as a lunchroom/recess supervisor at Trenton Elementary.
- Shawn Petroski- We are recommending Mr. Petroski as a bus driver for the district.
- Brendan Bernhardt- We are recommending Mr. Bernhardt as the 7th Grade Boys' Basketball Coach. (He is also the 8th Grade Coach.)

b. Leave of Absence (FMLA):

- Bridget Heap- Mrs. Heap is requesting a Family Medical Leave of Absence due to a surgery on her shoulder.

c. Leave without Pay:

- Joanie Ranz- Mrs. Ranz is requesting 2 days leave without pay (after the fact) for the birth of her Granddaughter.
- Cheryl Timmermann (CEO Instructor)- Mrs. Timmermann is requesting 1 day without pay to attend a trip with her family.

d. Volunteer:

- Mike Twenhafel- We are recommending Mr. Twenhafel as a volunteer Junior High Basketball Coach.

Motion by Dustin Biggs seconded by Zach Peters to approve the consent agenda as presented.

Vote: Dustin Biggs-aye, Connie Elmore-aye, Tina Litteken-aye, Zach Peters-aye, Jared Poettker-aye, Jeff Stroot-abstain/absent, Krystal Schmitt-aye. Motion passes 6 -0

H. Closed Session for the purposes of discussing appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Board or legal counsel for the Board, including hearing testimony on a complaint lodged against an employee of the Board or against legal counsel for the Board to determine its validity pursuant to Section 2©(1) of the Open Meetings Act.

Motion by _Connie Elmore_ seconded by _Tina Litteken_ to move into closed session for the purposes of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Board or legal counsel for the Board, including hearing testimony on a complaint lodged against an employee of the Board or against legal counsel for the Board to determine its validity pursuant to Section 2©(1) of the Open Meetings Act. _6:48_ p.m.)

Vote: Dustin Biggs-aye, Connie Elmore-aye, Tina Litteken-aye, Zach Peters-aye, Jared Poettker-aye, Jeff Stroot-abstain/absent. Krystal Schmitt-aye. Motion passes 6-0

Motion by _Connie Elmore_, seconded by _Tina Litteken_ to return from closed session into the regular meeting. (_7:31__ p.m.)

Vote: Dustin Biggs-aye, Connie Elmore-aye, Tina Litteken-aye, Zach Peters-aye, Jared Poettker-aye, Jeff Stroot-abstain/absent. Krystal Schmitt-aye. Motion passes 6-0

VI. Adjournment:

It was moved by _Dustin Biggs_, seconded by _Krystal Schmitt_ that the meeting be adjourned. Meeting was adjourned at 7:34 p.m.

Vote: Dustin Biggs-aye, Connie Elmore-aye, Tina Litteken-aye, Zach Peters-aye, Jared Poettker-aye, Jeff Stroot-abstain/absent. Motion passes 6-0

President

Secretary